

## REPORT OF THE HISTORICAL RECORDS COMMITTEE

### I. Role

The State Historical Committee is the gate keeper of valuable Society information. The Committee is responsible to ensure records and information of all State Conventions, Purposeful Seminars, Arts Retreats, Regional Conferences are filed in the archives at the Paterno Library in State College. This includes the addition every two years of the Past President Scrapbook and portrait.

### II. Biennial Goals

- A. To gather records of the current biennium for the archives.
- B. To forward all PADKG records to the Paterno Library's Special Collections where PADKG records are cataloged and archived.
- C. To make archival materials available at the PA conventions
- D. To assist chapters in handling their historical records.
- E. To prepare an official record (i.e. paper scrapbook, digital scrapbook, or published book) of Tracey Dusch's biennium . This will be added to the archival materials housed at the Paterno Library.
- F. To find an artist to draw Kay Stewart's portrait as well as portraits to replace those lost for the past presidents. The portraits should be in a style replicating those of other PADKG presidents.

### III. Accomplishments Related to Goals

- A. The Committee has been gathering materials for the archives and will deliver them to the Paterno Library at the conclusion of the 2017 Pennsylvania State DKG Convention. Items include but are not limited to Membership Certificates of two founding members, copies of *The Keystoneian* for the 2015-2017 biennium, copies of the minutes of executive board meetings, and programs from conventions and seminars.
- B. The Committee has requested archives from the Paterno Library for the 2017 PA Convention and will place the archives in appropriate locations at the Nittany Lion Inn.
- C. The Committee wrote an article for the Fall 2016 edition of *The Keystoneian*. It was entitled "Cleaning House: Messages from Historical Records and it outlined suggestions for chapters in handling their historical records. In the article was also a request for historical records chairs to forward pictures and programs to the Committee for inclusion in its records.
- D. The Committee is securing pictures and materials from this biennium for the scrapbook which will be created for Tracey Dusch after the conclusion of the 2017 Pennsylvania DKG Convention.
- E. The committee wishes to thank Barbara Emmer, former Chair of the Historical Records committee for contacting the Paterno Library and acquiring the list of missing portraits.

### IV. Recommendations for 2017-2018

It is recommended that the PA Historical Records Committee continues to research ways in which chapters can preserve and archive their records.

#### Historical Records Committee

Chair Melody Hannegan, Alpha Xi

Phyllis Jenny, Alpha Xi

Karen Prince, Alpha Omicron

Susan Stamm, Lambda

Dee Stout, Beta Xi

