

Alpha Alpha State of *The Delta Kappa Gamma Society International* Committee Reports for
Convention 2013

REPORT OF THE STATE ACHIEVEMENT AWARD COMMITTEE

I. Role

The stated role of our committee at the beginning of the biennium was (1) to receive and process nominations for the state achievement award in the second year of the state's biennium, and (2) to promote the achievement award through the state website, *The Keystonean*, and any state conferences.

Another role was added in September, 2012, when the committee was further charged with creating the guidelines, name and budget request for a state recognition to honor a younger member of Alpha Alpha State. [A motion defining the recognition is included in Section VI of this report.]

II. Biennial Goals

1. Inform the membership of Alpha Alpha State of the significance, criteria and availability of the State Achievement Award (SAA).
2. Update the SAA nomination form and guidelines.
3. Encourage chapter presidents to submit nominations of worthy members for the SAA.
4. Receive nominations for the SAA.
5. Choose a recipient.
6. Arrange for purchase of the medallion and its presentation at the convention.
7. Celebrate the recipient in an article about her in the Summer, 2013, *The Keystonean*.

III. Accomplishments Related to Goals

Our committee has been very busy! We have made formal presentations at each of the Fall Area Conferences and handed out a brochure about the State Achievement Award to 35 of our chapter presidents and numerous other conference attendees. Articles in *The Keystonean* further informed our state membership about this prestigious award. We updated the nomination form and guidelines to reflect this biennium's information. These two documents were made available on the state website. All committee members were actively involved in multiple ways.

Our committee has been careful with state funds by having our "meetings" in two ways: (1) at the state convention where all committee members were in attendance and (2) by *many* email exchanges about committee details, the selection of the SAA recipient and preparation of the presentation. We arranged for the medallion to be cast and engraved by Scott & Co. of New Oxford, PA. With the exception of the cost of the medallion and small needs for the program at the Saturday banquet, our committee has managed to keep its expenses at a minimal level.

IV. Other actions of the committee

Our committee was requested to prepare a report that would include guidelines, name of a recognition, budget, nomination form and any informational details for recognition of a younger member in even-numbered years. The committee members have been actively working to complete a draft copy of those guidelines. A summary draft of the suggested guidelines is attached, with the knowledge that the next biennium's committee may need to make minimal changes according to the needs of the next biennium's state officers.

V. Recommendations for the Future

1. Doing our committee's work via the internet has been successful. Combined with a chance to talk together at the state convention and area conferences, we have been able to do the work requested of us through online correspondence. Our committee has a wide-spread and inclusive geographical membership.
2. The nomination form for the State Achievement Award (and the recognition of a younger member) should include a personal section about the nominee, especially including information about family or friends who might be contacted to arrive at the Saturday evening presentation without the recipient's knowledge.
3. Make clear to nominators (whose nominee was not chosen) that a re-submission of their nomination in the next biennium is possible by simply updating the original form.

VI. Motion for Action

"The committee moves that in even-numbered years a recognition to be known as the "Rosebud Recognition" be given to a young member of Alpha Alpha State. The following criteria would define the chosen recipient:

1. No more than 40 years of age.
2. A member of Alpha Alpha State for 3-5 years and not have been a previous recipient of the recognition.
3. Will have shown leadership qualities within her chapter and participated at the state level in one or more activities/events. The description of her work is to be linked with one or more of our society's seven purposes.
4. Her chapter's officers would have endorsed her nomination.
5. The recognition budget would include payment of the recipient's banquet meal, a representative gift, and minimal committee costs -- all not to exceed \$100."

My role as chairman of this committee has been a joyful one because of the committee members' skills and knowledge of the society along with each member's willingness to volunteer her help.

MANY THANKS to the committee members:

Diana Leppo (Omega)

Cindy Reynolds (Beta Rho)

Molly Spinney (Lambda)

Terri Stetler (Eta)

Respectfully submitted,
Carol Hartley, Chairman (Chi)

Report of the State Achievement Award Committee
(2011-2013 biennium) – June, 2013

(Attachment to the report)

**Summary draft of suggested guidelines for recognition
of a young member of Alpha Alpha State**

- ** The recipient would be no more than 40 years of age at the time of nomination.
- ** She would have been a member of an Alpha Alpha State chapter for at least 3-5 years.
- ** She would have shown leadership qualities in her chapter and have participated at the state level in one or more activities/events. The description of her work would be linked to one or more of the seven Delta Kappa Gamma Purposes.
- ** Her chapter's officers would endorse and submit her nomination form without her knowledge.
- ** Each chapter could submit one name per nomination period (even-numbered years).
- ** A nominee who was not selected to receive the award could be re-nominated in the next biennium, as long as she met the age criterion. This would be accomplished by completing an add-on form describing recent involvement in her chapter and/or Alpha Alpha State.
- ** A recipient could not receive the award a second time.
- ** A suggested name for the recognition: Rosebud Recognition, signifying the beginning of her future involvement in the Delta Kappa Gamma Society International.

[The budget line would reflect the cost of a banquet meal, a representative gift for the recipient, and basic committee costs: \$100 maximum. Committee work would be done via the internet.]