



The Delta Kappa Gamma Society International

Alpha Alpha Pennsylvania State Organization

Administrative Committee Meeting

June 12, 2016

Present:

Pennsylvania State Organization
Officers for 2015-2017 and
Corresponding State Committee Chairs,
Immediate Past State Presidents,
Kay Stuart and *Louann Shrader*

Next Meeting:

Officers and Committee Chairs Meeting
August 5-6, 2016.
Country Inn and Suites By Carlson,
State College, PA

I. Call To Order

- **President Tracey R. Dusch, *Psi* called the meeting to order, gave remarks, acknowledgements, and thank you.**
- **President Tracey appointed Melody Hannegan, *Alpha Xi* and Susan Fritz, *Chi* as readers of the minutes and asked for a return within 30 days**

II. Convention Reflections

- **Karen Tinstman, *Alpha Sigma* and Convention Coordinator asked that all convention evaluations come to her.**
- **Wanda Keller, *Iota* and State Treasurer, explained that all expense forms need to go to President Tracey first, then to her by June 30.**
- **Barbara Tobias, *Nu* and Convention Treasurer, asked for the convention storage room key and said that convention expense forms should be returned to her.**
- **President Tracey, reminded the board that convention articles and photos should come to her for approval then, to Bonnie Barnes, *Alpha Sigma* the *Keystoneian* Editor and Cindy Devonshire, *Alpha Zeta*, the Webmaster by June 20.**

III. Looking Forward

- President Tracey briefly reviewed the dates of the International Convention, Nashville, July 5-9, and noted that late registration began on June 5th.
- Past State President, Louann Shrader, *Omega* asked if we needed money for the reception for International President Dr. Lyn B. Schmid's reception in Nashville.

President Tracey replied, that the plans include dessert and thanked Royce Boyd, *Alpha Beta*, and Parliamentarian, for trying to be "fiscally responsible" in the planning of the reception.

- Deborah Yargar-Reed, *Beta Kappa*, and State Photographer, asked for clarity about the dress for the reception. President Tracey replied that the dress is casual and that the reception will take place at the International Convention hotel from 7:30-9 Wednesday, July 6th.
- President Tracey reminded the board of the Purposeful Seminar to be held in September, and the Creative Arts Retreat in April.

IV. Officers and Committee Chairs Meeting

- President Tracey reviewed the details of the August 5-6 meeting of the Officers and Committee Chairs in State College, Pennsylvania.
 1. Tracey asked for those present to indicate attendance on a sign-in sheet.
 2. President Tracey asked those attending the August meeting to let her know when they might be arriving. She stated that Officers should plan on arriving on Friday evening.
 3. Committee chairs arriving on Friday will be responsible for their own lodging or take funds from their budgets to pay for lodging.
 4. Dinner with Officers and those chairs attending will be together on Friday night. Breakfast is provided by the hotel on Saturday. Lunch will be catered.

Goals

- President Tracey outlined goals for the next year of her biennium.
 1. Kristine Reynolds, *Beta Kappa*, the Communications chair and her committee will design a new state brochure.
 2. World Fellowship will be its own entity. Giselle Siebold, *Chi* and Educational Excellence Committee member, will Chair. President Tracey said that Giselle has been in contact with Nellie Gospodinova, World Fellowship Recipient.
 3. President Tracey asked for Committee chairs and members to think about the goals for their prospective position or committee to be brought forth at the August meeting.

4. President Tracey asked that we look at the Strategic Plan during this second year of her biennium. Immediate Past President, Kay Stuart, *Pi* agreed with Tracey, saying we should look at the plan

V. Announcements

- **Keystonian Information and Deadlines**
 1. President Tracey reported that she has received accolades about the Keystonian.
 2. Bonnie Barnes, Alpha Sigma and *Keystonian* Editor asked for questions or comments about any possible changes to the *Keystonian* and said that we will need someone to do a follow-up article on the convention.
 3. Patricia Shedlock, *Nu* and Projects Chair, asked for the deadline for submission. President Tracey clarified that the deadline is after the August meeting.
- **Committee Chairmen Announcements**
 1. Past State President, Louann Shrader, *Omega*, reported that 14 of 57 chapters do not have Rules or are out of compliance. She further stated that she was able to talk with half of the fourteen chapters during this State Convention weekend to help them to be in compliance. She suggested that a short Rules form might help.
 2. Barbara Gasperini, *Alpha Upsilon*, and First Vice President asked if it were possible to get the Purposeful Seminar information on the website.
 3. Cynthia Devonshire, *Alpha Zeta* and Webmaster said that she doesn't have any form for the Purposeful Seminar to put on the website. Cynthia further reported that websites no longer need to be certified.
 4. Past President, Kay Stuart, *Pi*, asked for the easiest way to get things onto the website. Cynthia said that the best way is to send anything for the website directly to her.
 5. Patricia Shedlock, *Nu* and Projects Chair, asked to have her name removed for the website for World Fellowship.
 6. Dr. Marjorie Paradise, *Chi* and Professional Affairs co-chair, asked if she or Carol Goodman, *Beta Rho*, should send out a call for workshops for the next convention. President Tracey said either could do so.

VI. Adjournment

The meeting adjourned at 11:35

Respectfully Submitted,
Linda Konczal- Evans, Theta
State Recording Secretary

