

The Delta Kappa Gamma Society International  
Alpha Alpha State Organization State Officer Meeting  
August 2, 2013  
Minutes

I. Call to Order

1. Attending: Kay Stuart, Tracey Dusch, Barbara Gasperini, Vanessa Sral, Wanda Keller, Suzanne Long, and Louann Shrader
2. President Kay Stuart called the meeting to order at 8:00pm. She welcomed everyone and asked for us to answer the question, "How have you felt engaged, equipped, and empowered since June?"

II. Reflection

1. Suzanne Long delivered an inspiring reflection.

III. Readers

1. Louann Shrader & Suzanne Long were appointed as minutes readers.

IV. Correspondence

1. President Kay received correspondence from an Alpha Chapter member, Marcy Klugman, who had found a box of items and photos and wanted to know to whom these items should be sent. Tracey Dusch suggested a group go through the items to determine what is important to keep. President Kay will order the past presidents to look at the items and determine what to keep.
2. Louann Shrader discussed the situation concerning Mu Chapter. She will receive the chapter's financial records in September. Wanda Keller discussed the chapter's responsibilities when a chapter dissolves and what Mu Chapter needs to do to be in compliance with the dissolution process.

V. Treasurer's Report

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1. Wanda Keller will discuss with the finance committee using the state standing rules language concerning state committee chairs who attend convention and expenses and incorporating that language into the finance policy. Possible ways to improve the voucher process were discussed. Wanda Keller will distribute a newsletter to all chapter treasurers with NERC news.

2. President Kay discussed her idea of using the Visionary Fund as an avenue to provide start-up money for a project. Currently, there is \$9,040 in the fund. A way to inform the membership about the Visionary Fund needs to be developed because many members do not know about the Visionary Fund and what its purpose is.

VI. State Convention Evaluations

1. Louann Shrader discussed the 2013 Convention evaluations. 57 evaluations were completed.

VII. Memories of Maine were shared including the information from the various training workshops that members attended.

VIII. Louann Shrader discussed the process of Dr. Lyn Schmid's nomination for International President. Much of the responsibility lies with Dr. Schmid to complete the nomination documentation. She will need five (5) endorsements and the key to presenting the most effective endorsements is for the endorser to provide concrete examples of Dr. Lyn's character traits with explicit descriptions of those traits.

IX. President Kay shared her goals for the 2013-2015 Biennium:

1. Conduct the business of PA State Organization professionally and efficiently, and continue to provide quality programming that addresses the seven (7) purposes of the Society.

2. Promote increased participation of each level of the Society through the use of social media, newsletters, chapter visitation and statewide events in an effort to strengthen connections from member to chapter and chapter to state.

3. Provide quality leadership training for all members.

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4. Recognize at-risk chapter behavior and provide support from our leadership team.
5. Engage a majority of the chapters in the state project.
6. Equip members with the knowledge of the benefits of membership through chapter visitation, brochures, electronic communication, and the newsletter.

X. President Kay discussed the state project. Melody Hannigan is in charge. She is working on developing a fundraiser for Head Start.

XI. The Professional Growth & Leadership Conference was discussed. It will be held the first or second weekend in March.

XII. Preliminary planning for state convention 2014 included society workshops in the morning and the number of workshops needed for the afternoon session. Discussion of a possible International representative to our 2014 state convention took place.

XIII. The Purposeful Seminar was briefly discussed. The location may be Lancaster with an emphasis on colonial life and education. Louann Shrader made the suggestion that the Lucille Cornet Fund may be a source of funds depending on the fund requirements.

XIV. A suggestion was made to put language in the standing rules to post meeting minutes on the website. Tracey Dusch will develop the language to submit to the committee and Suzanne Long will guide the process.

XV. President Kay will move forward with the development of a website hold-harmless clause at the state level and inform the chapter presidents of its ramifications.

The meeting adjourned at 9:54pm.