BYLAWS OF
THE PENNSYLVANIA STATE ORGANIZATION OF
THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL

ARTICLE I - NAME

Section 1 The name of this state organization shall be The Pennsylvania State Organization of The Delta Kappa Gamma Society International.

Section 2 A Greek letter or a combination of Greek letters shall designate each chapter in The Pennsylvania State Organization.

ARTICLE II - OBJECTIVES

The Objectives of The Pennsylvania State Organization shall be:

1. To promote the Mission, Vision, and Purposes of The Delta Kappa Gamma Society International as found in the **CONSTITUTION, ARTICLE II.**
2. To act as liaison between chapters and the International organization.
3. To provide leadership training for state and chapter leaders.
4. To organize Delta Kappa Gamma chapters within the state.

ARTICLE III - MEMBERSHIP

Section 1 The membership of The Pennsylvania State Organization shall be composed of active, reserve, honorary, and collegiate members of chapters within the state. All membership is in accordance with **THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL CONSTITUTION, ARTICLE III.**

Section 2 Honorary Membership

A. State honorary members shall be recommended by the state Membership Committee and elected by the Executive Board. A four-fifths (4/5) vote of approval is required.

B. Induction of state honorary members may be held at state convention or at a meeting designated by the state Membership Committee and the State President. The State President shall make the arrangements for the orientation and initiation.

Section 3 Collegiate Membership

A. Collegiate members shall be undergraduate or graduate students who meet the following criteria:

a. Undergraduate student collegiate members shall be enrolled in an institution offering an education degree and have the intent to continue academically and professionally in the field of education and be enrolled within the last two years of their undergraduate education degree.

B. Graduate student collegiate members shall have graduate standing in an institution offering an education degree and have the intent to continue academically and professionally in the field of education.

C. When a collegiate member starts her career as a paid educator, she will pay active member dues and become an active member. If a collegiate member does not pursue a career as an educator, her membership will expire upon graduation or withdrawal from the education degree program.

Section 4 Chapters shall have the authority to act in matters of membership in accordance with the **Constitution, Article III**, and membership records shall be kept at the chapter level.

Section 5 The state treasurer shall keep the record of all the terminations of membership. The chapter membership chairman shall keep the chapter record of terminations of membership.

Section 5 The chairman of the chapter Membership Committee shall notify the state treasurer when a former member is reinstated.

ARTICLE IV – FINANCES

Section 1 The funds of The Pennsylvania State Organization of the Delta Kappa Gamma Society International shall be known as:

A. The Available Fund
This fund shall be the operating fund and require a budget.

B. The Permanent Fund/Available Fund Reserve
Each state organization which does not have a headquarters building should maintain an **available fund reserve** which is not less than one year's operating expenses.

(1) State organizations without a headquarters building are not required to maintain a permanent fund; but are required to maintain an Available Fund Reserve. These state organizations without a headquarters building shall set aside up to twenty percent (20%) of their state organization dues until the total of the available Fund Reserve equals one year's operating expenses at which time the state organization executive board may reduce or discontinue further allocations.

(2) The Available Fund Reserve may be used at the discretion of the state organization executive board.

C. The Scholarship Fund
The scholarship fund shall be derived from the following:

(1) one hundred percent (100%) of the fee collected from members will go to the state organization scholarship fund if the chapter does not maintain a chapter scholarship fund

(2) Twenty percent (20%) of the scholarship fee paid by members will go to the state organization scholarship fund and eighty percent (80%) will be kept at the chapter level if the chapter maintains a chapter scholarship fund used solely for its chapter members.

CONSTITUTION, ARTICLE IV

(3) Moneys from such other sources as may be determined by the State

Executive Board such as memorials may be allocated to the Scholarship Fund.

(4) The Scholarship Fund shall be self-sustaining with all expenses for the Scholarship committee to be paid from the existing fund rather than having a budget line item in the state budget.

D. Serendipity Fund

The Serendipity Fund will be used to assist members impacted by **natural disasters** and other emergencies.

(1) A minimum of $1,000 will be maintained in this account. Voluntary contributions will be used to replenish this fund.

(2) The applicant must complete a request form available from the State President, State Treasurer, or the State Web Site.

3) Stipends, not to exceed $250 each, will be issued by the State Treasurer at the direction of the State President **in conjunction with the State Finance Committee,** to the extent of the funds available.

E. Nancy Grove Visionary Fund

(1) The visionary fund is named in memory of past state president Nancy Grove.

(2) The Nancy Grove Visionary Fund will be administered by a committee of the past state presidents and will be used to award grants, the amount to be determined by the committee to an active teacher member for an item/items that will support educational excellence in her classroom or school. The award/s will be presented at the annual state convention.

(3) The Nancy Grove Visionary Fund will be funded by voluntary contributions from members, chapter projects, and memorials.

Section 2 Annual Dues

A. The state annual dues shall be determined by a two-thirds (2/3) vote of the membership in attendance at the state convention.

B. Annual dues and scholarship fees shall be paid by June 30 for the following fiscal year. A member who fails to complete payment of international dues shall be dropped as of October 1.

C. The chapter treasurer shall collect the portion of state and international dues and fees and forward them to the state treasurer by June 30 of each year.

D. For membership or reinstatement commencing between July 1 and December 31, the member shall pay induction fee (new member only), dues, and scholarship fee for the current year. For membership commencing on or after January 1, the member shall pay one-half the international, *state, and chapter* membership dues.

Section 3 Financial Controls/Pennsylvania State Organization Budget

A. A proposed budget shall be submitted to the Executive Board by the Finance Committee for approval.

B. A budget shall be adopted annually by the Executive Board.

C. All expense vouchers shall be signed by the state president; in the event

the president is incapacitated, the voucher shall be signed by the state Finance Chairman or her designee for the purpose of auditing the annual financial report.

D. The auditor shall be selected by the treasurer with the approval of the state Finance Chairman or her designee for the purpose of auditing the annual financial report.

E. The report of the annual audit shall be submitted to the Executive Board.

Section 4 Financial Controls/State Events

All state event treasurers shall have reports prepared for audit by the Finance Committee within sixty (60) days of the close of the event.

ARTICLE V - ORGANIZATION

Section 1 Chapters

Each chapter shall govern the conduct of its business in a manner consistent with the **CONSTITUTION and the By-Lays of the Pennsylvania State Organization.** Whenever a change in Chapter Rules is made, chapters shall send Chapter Standing Rules to the state Rules Chairman to check for compliance with the CONSTITUTION and State Organization Bylaws.

A. The chapter officers, except the treasurer, shall be elected in even-numbered years by a majority vote.

1) The term of each elected officer shall be two years. No officer, except treasurer, may serve in the same office longer than two terms in succession. All officers shall take office on July 1, following their election.
2) The treasurer shall be selected by the Executive Board each biennium.
3) Each chapter is represented by one vote on the State Executive board. If a chapter has co-presidents only one may represent the chapter on the State Executive Board

B. New Chapters

The State Membership/Expansion Committee in conjunction with the State President shall work on the establishment of new chapters within the state.

Section 2. State Organization

The Chair of the State Rules Committee will submit State ByLaws to the International Constitution Committee when rules are requested, revised, or updated.

ARTICLE VI - OFFICERS AND RELATED PERSONNEL

Section 1. State Officers

The state officers, all of whom shall be members of the Society, shall be a president, a first vice-president, a second vice-president, a recording secretary, a corresponding secretary (all elected), a treasurer (selected by

the Executive Board), and a parliamentarian (appointed by the president). The parliamentarian is not required to be a Society member, though it is preferred that she is.

Section 2. Duties of Officers

These officers shall perform the duties as authorized by the Pennsylvania State Organization of the Delta Kappa Gamma Society International By-Laws. Some other duties may be deemed necessary.

A. President

1) The State Organization President shall perform those duties prescribed in the **CONSTITUTION, ARTICLE VI, Section C 1a.**
2) In addition, the State Organization President shall serve as a member of the International Executive Board
3) The State Organization President is responsible for providing leadership development within the Pennsylvania State Organization

B. First Vice-President

In addition to the duties prescribed in the **CONSTITUTION, ARTICLE VI**, **Section C 2** a, the first vice-president shall serve as chairman of the Education Excellence Committee.

C, Second Vice-President

In addition to the duties prescribed in the **CONSTITUTION, ARTICLE VI, Section C 2b,** the second vice-president shall serve as chairman of the Membership/Expansion Committee.

D. Recording Secretary

The recording secretary shall keep minutes of all meetings of the State Executive Board, business session of the state convention, and all state officers' meetings.

E. Corresponding Secretary

The corresponding secretary shall prepare and distribute the state directory and official communications as directed by the state president.

F. Treasurer

In addition to the duties prescribed in the **CONSTITUTION, ARTICLE VI, Section C 9 a and 9b** the treasurer shall

1) maintain an accurate and current membership roster of the Pennsylvania State Organization.
2) annually pay for the insurance policy maintained by the State Organization for liability coverage.
3) maintain the Visa debit card attached to the checking account to cover group expenses at state meetings and/ convention.

G. Parliamentarian

The parliamentarian shall perform those duties prescribed in the **CONSTITUTION, ARTICLE VI C 10a**

Section 3 Term of Office

A. The Officers except the treasurer shall be elected by the members of the State Organization in odd-numbered years and shall have a term of two (2) years or serve until a successor can be named.

B. No officer, except the treasurer, may serve in the same office more than two (2) terms in succession.

C. All officers shall take office on July 1 following their election.

D. The treasurer shall be recommended by the ad hoc Personnel Committee and approved by vote of the Executive Board.

Section 4 Vacancies

A. When a vacancy occurs in the office of president, the first vice-president shall become president.

B. When a vacancy occurs in other elective or appointive positions, the president shall name a successor.

Section 5 Nominations and Election

A. Nominations for office shall be made by the state Nominations Committee and elected at the convention in odd-numbered years.

B. Election shall be by written ballot. There shall be one vote per chapter, cast by the Chapter President or her designee. If there is but one nominee for an office, the election may be by voice vote. Chapters shall empower their president or her designee to vote her wishes if an unexpected situation arises from the floor.

Section 6 Related Personnel

The Keystonian editor and the Webmaster shall be appointed by the Executive Board upon recommendation of the ad hoc Personnel Committee.

ARTICLE VII - EXECUTIVE BOARD/ADMINISTRATIVE BOARD

Section 1 State Executive Board

A. The members of the Executive Board shall be the elected officers, the past state presidents, and the chapter presidents. The treasurer and parliamentarian shall be ex-officio members, without vote.

B. The duties of the Executive Board shall be as specified in **ARTICLE VII, Section B of the CONSTITUTION.**

C. Meetings of the Executive Board shall be held annually. The president may call special meetings.

D. The Executive Committee composed of the elected officers shall act on matters needing immediate action between board meetings.

Section 2. *Administrative Board*

A. The members of the Administrative Board shall be the elected officers, the treasurer and parliamentarian, the State Organization Webmaster and Keystonian Editor, and the Committee Chairs.

B. Members of the Administrative Board shall meet annually to plan and

implement the work of the State Organization.

Section 3 Chapters

A. Chapters having co-presidents shall have one vote on the State Executive Board and shall designate the name of the voting member.

B. The presence of the majority of chapters as the voting members of the board constitute a quorum at meetings.

C. Chapter presidents who are unable to attend the state Executive Board meeting may appoint an official representative who shall have full privileges of participation.

. **D**. A vote electronically is authorized when necessary.

ARTICLE VIII - COMMITTEES.

Section 1 Standing Committees

A. Society Business:
Membership/Expansion, Finance, Leadership Development, Nominations, Rules, Communications

B. Society Mission and Purposes:
Educational Excellence (to include Personal Growth and Services, Professional Affairs), Visual and Performing Arts, Projects, Scholarships and World Fellowships

C.. Special Committees and Positions:
Historical Records, State Achievement Award, Convention Coordinator Convention Treasurer, Convention Protocol, and State Photographer.

Section 2 General Procedures

A. The president shall appoint all committees except for the Nominations Committee and the Finance Committee.

B. The president shall be an ex-officio member of all committees except the Nominations Committee.

C. Matters requiring immediate committee action may be voted upon by mail, email, or phone, all members being notified.

D. One committee meeting per year financed by the State may be held with the approval of the president.

E. Each biennium, The Pennsylvania State Organization President shall name a member of the Beta Xi (State College) Chapter to the Historical Records Committee.

F. Each biennium, The Pennsylvania State Organization President shall provide to the Archives of the Paterno Library a list of those members of the Society who have permission to temporarily remove historical record items from the Archives.

Section 3 Duties of Committees

A. Membership/Expansion
The Membership/Expansion Committee shall:

1) Send to chapter Membership Chairmen all instructions and pertinent information pertaining to membership
2) The Membership/Expansion Committee along with the Executive Committee and Executive Board will screen candidates for the selection of state honorary member
3) Perform other duties determined by the State Executive Board
4) Along with the Executive Committee be responsible for continued expansion within the state
5) Along with the Executive Committee determine the areas within the state where new chapter(s) may be organized
6) Obtain authorization to organize a new chapter from the State Executive Board through the State President
7) With the Executive Committee encourage, support and direct the formation of new chapters in areas not represented or with chapters who want to create new chapters within their area.
8) The Executive Committee and Membership/Expansion Chairman shall directs the local organizer and/or chapter in the process of establishing a new chapter.
(At least six (6) weeks prior to the founding of a new chapter, International Form 21 shall be completed by the local organizer/chapter and mailed to International Headquarters.)

B. Leadership Development

The Leadership Development Committee shall consist of four (4) members including a past state president. The State President shall appoint the chairman of the committee. The State Organization President shall direct the Leadership Development Committee to:

(1) Provide Leadership and Professional training for in-coming chapter presidents and all chapter members and continue training of new chapter presidents at state convention of even numbered years.
(2) Communicate the biennium theme through literature and training at state functions.

C. Finance

The Finance Committee shall consist of five (5) members elected by the State Executive Board for a four-year term, with the president and treasurer as ex-officio members. Three (3) members shall be elected one biennium; two (2) members shall be elected the following biennium,

The chairman shall be named from among the elected members by the State Organization President.

The Finance Committee shall:

(1) Prepare the budget and present it for review, modification, and adoption by the State Executive Board.

(2) Supervise all expenditures from the available fund reserve (permanent fund),

(3) Supervise all investments of the funds.

(4) Provide for an annual financial review.

(5) Perform other duties determined by the Executive Board.

D. Nominations

The Nominations Committee shall consist of seven (7) members. The immediate past president shall serve as chairman for a two-year term. The Executive Board shall elect three (3) members each biennium for a four-year term. The Nominations Committee shall:

(1) Solicit recommendations for officers from chapters and individual members.

(2) Present to the state organization in odd-numbered years a slate of at least one candidate for each elective state office and prepare the ballot for election.

(3) Send a biographical sketch and photograph of each candidate to the state editor for inclusion in The Keystonian and to the State Webmaster for inclusion on the state website.

4) Submit to the International Nominations Committee any recommendations for elected International offices or committees.

E. Rules

The Rules Committee shall:

(1) Review the Pennsylvania State Organization Bylaws and Standing Rules each biennium.

(2) Be responsible for submitting the most current editions to the International Constitution Committee.

(3) Screen and present proposed amendments to the membership for vote at the state convention.

(4) Check all chapters'standing rules for compliance with the Constitution of the Delta Kappa Gamma Society International.

F. Educational Excellence Committee

The Committee shall consist of a facilitator who shall be the First Vice President of the State, four (4) co-chairmen, and six (6) additional members to work with the co-chairmen. One of the co-chairman will be given the responsibilities of being the US Forum Representative, and another will be the Visual and Performing Arts representative.

(1) The committee shall be organized to function as a committee of the whole or at the discretion of the facilitator, in groups, to accomplish its responsibilities for personal and professional growth.

(2) The committee shall promote programs and projects for excellence in education, and encourage chapters to do the same.

(3) The committee shall support activities that promote the personal well being, intellectual growth, an arts related focus, and a global awareness of women educators, and encourage chapters to do the same.

(4) The committee shall participate in programs and activities that promote professional growth of women educators, and encourage chapters to do the same.

(5) The committee shall study and recommend action on professional issues and shall urge chapters to initiate, endorse, and support desirable legislation or other suitable endeavors in the interest of education and of women educators.

(6) The Visual and Performing Arts representative shall facilitate the music for the state convention at the direction of the state president.

(7) The committee shall plan a training session to be held at the state convention in even years for their chapter counterparts.

(8) If the First Vice President deems it necessary for a co-chairman to attend a meeting of another state committee, the expense of attending that meeting would be taken from the Educational Excellence Committee budget.

G. Communications

The Communications Committee shall:

(1) Promote the use of the web sites and publications of the Society and be responsible for publications authorized by the Executive Board.

(2) Assist The Keystonian editor with the proofreading of each issue.

(3) Support the work of the state webmaster.

H. Scholarships

The Scholarship Committee shall:

(1) Encourage members to apply for state and international scholarships.

(2) Promote interest in and support for scholarships, and award scholarships for graduate study and research.

(3) Promote interest in and support for enrichment grants and award enrichment grants for Elderhostel study/travel, continuing education programs, travel/study programs, individual projects, research projects, or grants for financial needs for presentation of a paper.

I. World Fellowship

The World Fellowship Committee shall:

(1) Assist in promoting the work of the International World Fellowship Committee

(2) Communicate with recipients who are studying in the state.

J. Historical Records

The Historical Records Committee shall maintain the historical records of the Pennsylvania State Organization of the Delta Kappa Gamma Society.

K. State Achievement Award

(1) The State Achievement Award Committee shall solicit nominations for and select the recipient of the State Achievement Award in odd numbered years. The purpose of the State Achievement Award is to recognize and honor a member who has given distinguished and outstanding service to The Pennsylvania State Organization of The Delta Kappa Gamma Society International and has promoted the purposes and policies of The Delta Kappa Gamma Society International.

(2) The State Recognition Award: The State Achievement Award committee shall solicit nominations for and select the recipient of a State Recognition Award, known as the Rosebud Award, to be presented in even numbered years. The purpose of this award is to recognize a member who is committed to the purposes of The Delta Kappa Gamma Society International and is actively involved in chapter and state activities. Specific guidelines for the award shall be determined by the committee.

Section 4 Ad Hoc Committees

Ad Hoc Committees shall be appointed by the president. After submitting the final report to the body that authorized them, the ad hoc committees shall be dissolved.

Section 5 Reports of work accomplished by committees having International counterparts will be prepared and submitted on forms supplied by Society headquarters.

ARTICLE IX - MEETINGS

Section 1 Convention

A. Business of the state shall be conducted annually at a convention held at a time and place as determined by the Executive Committee, for the purpose of receiving reports and adopting policy, amending bylaws, electing officers, and conducting business that may properly come before it.

B. Every registered member may vote. A roll call vote as specified in **CONSTITUTION, ARTICLE IX Section B 2c 1** may be ordered.

C. The quorum shall be a majority of those members who have registered at the convention.

Section 2 Professional Development Conference/Seminar

A. One conference on Leadership and Professional Development shall be held each biennium.

B. The purpose of the conference/seminar is to provide leadership training and professional development for all chapter members.

C. The program will be prepared by the State Executive Committee and Leadership Development Committee.

Section 3 Purposeful Seminar

A. A seminar of professional and personal growth and enrichment shall be held each biennium.

B. The purpose is to provide information and activities that enhance and enrich

the personal growth and professional development of chapter members.

C. The theme, program and location is under the direction of the State Educational Excellence Committee.

Section 4 Arts Retreat

A. A weekend retreat in the arts shall be held during odd numbered years.

B. The time of year to be determined by the Arts Retreat Planning Committee. The purpose of the Arts Retreat is to provide experiences in the arts, enhance the personal growth of chapter members, and promote relaxation and spiritual unity among the members.

. **Section 5 State President's Visitation**

A. Chapter visitation may occur anytime during the state president's biennium. The date needs to be approved by the state president.

B. The purpose is to have the president or her designee make a personal contact with each chapter's members. Chapters in the same geographic area may plan a joint meeting for the visitation.

C. The planning is done by the chapter(s). The state president delivers greetings to the members.

ARTICLE X - ACTIVITIES

Section 1 Scholarship

A. The number of scholarships and amount of each shall be recommended by the Scholarship Committee. A flexible scholarship plan shall be adopted every five years that presents the amount of money available for scholarships yearly during the five-year plan.

B. Rules governing the administration of the scholarship program shall be recommended by the Scholarship Committee and adopted by the Executive Board.

Section 2 Publications

A. The Keystonian shall be made available four (4) a year to all members. The Keystonian shall be available on line and through snail mail.

B. Special publications shall have prior approval of the state president and the Finance Committee before being submitted to the Executive Board.

Section 3 State Achievement Award

Rules governing the selection of the recipient of the State Achievement Award are contained in the guidelines prepared by the State Achievement Award Committee and adopted by the Executive Board.

ARTICLE XI - PARLIAMENTARY AUTHORITY

ROBERT'S RULES OF ORDER NEWLY REVISED (CURRENT EDITION) shall govern the proceedings of the Pennsylvania State Organization and its chapters in all cases not provided for in the CONSTITUTION, State Bylaws, and Standing Rules.

ARTICLE XII - AMENDMENTS

Section 1 Any individual member, committee, board, or chapter of the Pennsylvania Organization of the Delta Kappa Gamma Society International may submit proposed amendments to the Bylaws and Standing Rules in writing to the Rules Committee and be postmarked by October 15.

Section 2 The Rules Committee shall present proposed amendments with its recommendations to the convention.

Section 3 Bylaws may be amended by two-thirds (2/3) vote provided that notice of proposed amendments shall have been published to the members of The Pennsylvania State Organization, no later than in the previous edition of The Keystonian immediately preceding the convention and posted on the state website.

Section 4 A Standing Rule may be amended or rescinded at any convention, a quorum being present, by a majority vote, if notice of the proposed change has been published in The Keystonian and posted on the state website.
An amendment to the Standing Rules that has not been published will require a two-thirds (2/3) vote, quorum being present, to be adopted or rescinded.

Section 5 Unless otherwise stated, adopted amendments will take effect immediately.

ARTICLE XIII - MERGER AND CONSOLIDATION

A. If existing chapters wish to combine, a merger or consolidation can take place in the form of one chapter being absorbed into another or two or more separate chapters discontinuing and coming together as a new chapter, as outlined in Robert's Rules of Order Newly Revised, Latest Edition.

B. Chapter or chapters considering merger/consolidation shall notify the state president.

C. The state president and membership committee chair will meet with the chapters to explain the possible procedures of merger/consolidation as outlined in Robert's Rules of Order Newly Revised, Latest Edition.

D. Any other outstanding financial obligations/responsibilities of the chapters wishing to merge/consolidate must be paid.

E. Chapter members of both existing chapters must vote on a proposal to merge/ consolidate. A majority of the members of all chapters involved voting by secret ballot need to approve the merger/consolidation.

F. The State President will assign a state representative to guide the chapters through the merger/consolidation process which may include, but is not limited to, membership accounting, a financial review of the merging chapters, the closing of all bank accounts, and the consolidation of all assets, financial records, minutes, historical records, and paraphernalia into one chapter.

G. In the case of merging, any remaining funds existing in the chapter to be absorbed shall be turned over to the receiving chapter. In the case of consolidation (2 or more chapters discontinuing their separate existence and creating a new chapter), any remaining funds of each separate chapter will

become the property of the new chapter. A set of chapter rules must be drawn up and adopted for the new chapter.

H. Chapters being discontinued must file the necessary paperwork during the next fiscal year to let the IRS know the chapter is no longer in existence.

I. Chapters involved in a merger/consolidation must comply with the International Society's requirements for transfer of membership.

J. A resolution outlining the plan for intent to merge/consolidate shall be drawn up by the State and presented to the chapters involved. The resolution authorizing and approving the merger shall include stipulations such as naming of officers for the first year, chapter projects, and program commitments.

K. A copy of the merger or consolidation document shall be permanently filed with the State Organization.

ARTICLE XIV- DISSOLUTION

Section 1 Dissolution of the State Organization

The approval of the Executive Board of the Delta Kappa Gamma Society International in concordance with the laws of the Commonwealth of Pennsylvania must be obtained prior to the dissolution of the Pennsylvania State Organization of Delta Kappa Gamma Soceity International. Remaining funds in the state treasury are to be sent to the International treasury along with the State Charter, initiation paraphernalia and state records.

Section 2 Dissolution of Chapters

A. A chapter considering dissolution shall notify the state president and the membership committee chairman.

B. A chapter may request that a chapter advisor from the state attend meetings and advise in problem solving

C. Final dissolution shall not be considered without the passage of one calendar year.

D. The state president shall ascertain that a written notice of the meeting to discuss dissolution will be sent to all members of the chapter and will be attended by the state president or her designee. The chapter membership will be polled by written ballot within thirty days of this meeting.

E. The approval of the chapter executive board must be obtained prior to the dissolution of the chapter and be in concordance with the Bylaws of the Pennsylvania State Organization.

F. The chapter Executive Board must submit a written request for dissolution to the Pennsylvania State Organization Executive Board.

G. Following action by the State Executive Board, all outstanding debts of the chapter must be paid. No other monies shall be dispersed. Any remaining funds in the chapter treasury shall be sent to the State Treasurer. Chapter records and initiation paraphernalia must be sent to the State Organization.

H. The charter must be returned to The Pennsylvania State Organization to be forwarded to International Headquarters.

I. The Pennsylvania State Organization Executive Board is responsible for deciding whether to reuse the Greek name of the dissolved chapter.

Submitted by the Rules Committee
Louann Shrader,Omega, Chairman
Patricia Crouse, Kappa
Marcia Erikson, Beta Epsilon
Melody Hannegan, Alpha Xi
Dr. Carol Heintzelman, Chi
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