

Treasurer's Workshop

Thank you to all the wonderful chapter treasurer's for doing a terrific job. I hoped to meet with you in State College in June. I have missed seeing all of you the past year. The workshop is usually done with the Finance committee and sometimes the Scholarship committee. We normally keep it very informal with a few comments and then questions and answers.

I commend all the chapter treasurers for their work in using the new software to send dues to International and the State. It looked scary at first but it is not difficult to use. I have to admit that I find new things every time I go into it. Any treasurer without a computer or having difficulty is welcome to send me a list of their paid members and I will enter them for you. Dues need to be entered into the computer by June 30, 2020.

One confusion that occurred had to do with the state scholarship fee. Please send it to me in a separate check when you send me your dues. If included in the dues checks I have to separate it because they go into two separate accounts. Scholarship dues are \$1.00 per member if you do not have a chapter scholarship. Grants-in-aid do not count. If you have a chapter scholarship, you should send the state \$.20 per member.

Don't forget to file form 990N. You can begin filing July 1st. Again, in some cases I have filed the form for the chapter. Please remind me if you need me to file your form. You need to send me a copy of the acceptance form – not the form that says pending.

Form 15 has been revised. It is available on the website under Chapter Connect. It is due to me by July 15, 2020. I just e-mailed or snail mailed each treasurer a copy.

You are still to do form 18-A for dropped members. Send one to me and one to International.

Please feel free to send me any questions that you may have. If I don't know the answer, I will contact International.

Thank you again for the wonderful job you are doing.

Wanda Keller